

## Become a Part of Our School Community

St. John the Baptist School provides a balanced curriculum for Pre-Kindergarten through Eighth grade. In addition, St. John's School is fully accredited by the Western Association of Schools and Colleges and the Western Catholic Educational Association. Grades K-8 employ a mix of rotational small group instruction in core subjects as well as adaptive educational applications in order to help all students learn on their best path and pace. Kindergarten - Fifth grade have teacher aides, thereby facilitating a lower student-teacher ratio, and fostering greater individualized instruction for students. Catholic values and the California Common Core Standards are the foundations upon which St. John's School develops its general curriculum. For more information please visit our website, [www.sjbs.org](http://www.sjbs.org).

### **OUR MISSION STATEMENT**

Saint John the Baptist Catholic School strives to be a faith-filled, family-oriented community which educates the whole child, fosters service, and cherishes diverse cultures in the Gospel spirit of love.

### **OUR PHILOSOPHY**

St. John the Baptist Catholic School nurtures and celebrates the growth of all our students. We champion this growth through an educational journey that helps students learn on a path and pace that is best for each. Families, school staff, parish and alumni work together to support the healthy spiritual, intellectual, emotional and physical development of each child. This growth is rooted in faith and advanced through a challenging 21st-century curriculum, varied co-curricular activities, and a strong service component. As a Catholic school community, we instill in our students the values and skills that will help them become life-long learners who are effective, aware, and compassionate contributors to our beautifully diverse world.

### **OUR HISTORY**

St. John the Baptist School has been educating students since 1987. Our school has a family atmosphere which benefits from a strong sense of community among our highly committed teachers and staff. The students are taught to care for each other and to develop a global consciousness as well, engaging in many opportunities to serve and help the school community and beyond. Our graduates' successes, both academically and as productive, Christian persons, prove that our school is a great place to learn.

## Tuition and Capital Fund (2018-19)

There are 3 tuition payment options: (1) Pre-Pay (2) Semester Basis (3) Monthly. Monthly payments are **automatically** deducted from either your checking or savings account, we use a firm called F.A.C.T.S. When you set up your F.A.C.T.S. account during registration you will have the choice of a 9, 10, 11, or 12 months payment plan. The Capital Fund payment may be made in the same way as the tuition payments. **Tuition, Capital Fund, and Other Fees for the 2019-20 school year will be announced in late April or early May 2019.**

### CAPITAL FUND (Pre-K – 8<sup>th</sup> Grade)

\$450 per family (tax deductible)

### 2018-2019 KINDERGARTEN - 8<sup>th</sup> GRADE TUITION

	<b>1 Child</b>	<b>2 Children</b>	<b>3 Children</b>	<b>4 Children</b>
<b>Catholic:</b>	\$8,300.00	\$15,800.00	\$19,100.00	\$20,800.00
<b>Non-Catholic:</b>	\$10,000.00	\$19,000.00	\$23,000.00	\$25,005.00

### 2018-2019 PRE-KINDERGARTEN TUITION

**Pre-K Program A:** \$7,300: 4 hour curriculum only - 8:05 AM - 12:05 PM).

**Pre-K Program B:** \$10,800: 7 hours (4 hrs. curriculum plus 3 hrs. ext. care\*\*, 8:05 AM - 3:05 PM).

**Pre-K Program C:** \$12,300: 10 hours (4 hrs. curriculum plus 6 hrs. ext. care\*\*, 8:05 AM - 6:00 PM).

**\*Pre-Kindergarten program is a separate program therefore no multi-child reduction in tuition.\***

### FINANCIAL AID

There are two main sources of financial aid available:

The BASIC Fund provides scholarships to thousands of students each year. Families become eligible for BASIC Fund scholarships if at least one child is attending private school for the first time. The awards are based on household size and income, up to \$2,000.00 per student per year. Scholarships are awarded on a first come, first served basis beginning in January until early March. Applications received after the March deadline will be placed on a wait-list and will be awarded periodically through the summer as funds become available. For more information visit their website: [www.basicfund.org](http://www.basicfund.org).

Many continuing families may not qualify for the BASIC Fund, but they may apply for tuition assistance through FACTS Grant and Aid, <https://online.factsmgmt.com/signin/3F75J>. This financial aid is based on need. Applications for this financial aid are accepted throughout the year, and these become the basis for any tuition assistance.

If at any time during the year there are unexpected financial difficulties, please notify the Principal, Mr. Brazil. Arrangements can be made before your account becomes delinquent. We try to offer support and financial aid to those families who sincerely want a Catholic education for their child but find that financially, it is a hardship.

## Other Fees (2018-19)

<b>Application Fee</b> (non-refundable, per student)	\$70.00
<b>Registration Fee</b> (non-refundable, due at time of acceptance & yearly thereafter. Fee may increase yearly)	\$550.00 per student

### PTG

**PTG Fee** \$50.00 (1 student), \$70.00 (2 students), \$90.00 (3 students), \$110.00 (4 students)

#### **Family Fundraising (Pre-K - 8<sup>th</sup> Grade)**

1 Child Family	\$650.00
2 Child Family	\$850.00
3 Child Family	\$1,050.00
4 Child Family	\$1,250.00

#### **Family Service (Pre-K - 8<sup>th</sup> Grade)**

\*\*To pay out of the program (not perform any service activities) \$800.00\*\*

### MISCELLANEOUS FEES

<b>Extended Day (K-8<sup>th</sup> grade)</b>	(Up to one hour) \$8.00
	(Flat rate applies if more than one hour) \$18.00

#### Hot Lunch Program

<b>Choicelunch:</b> Monday - Friday	\$5.90 - \$7.10 each
<b>After School Sports (Grades 5-8)</b>	\$100.00 per student
<b>Yearbook</b>	\$50.00 per book

### CLASS FEES FOR 2018-19 (DUE FEBRUARY 1)

<b>Kindergarten Graduation</b>	\$35.00
<b>Kindergarten Graduation (if you have cap &amp; gown)</b>	\$20.00
<b>First Communion (2<sup>nd</sup> grade)</b>	\$65.00
<b>6th Grade Science Camp</b>	\$388.00
<b>7th Grade Retreat</b>	\$130.00
<b>8th Grade Retreat</b>	\$190.00
<b>8th Grade Graduation</b>	\$215.00

# Application Process and Admission Criteria

## APPLICATION PROCESS

1. **Complete the online application on our school website for the desired school year, [www.sjbs.org](http://www.sjbs.org).**
2. After submission of the online application, appointment information for the grade level assessment will be sent to the email(s) listed on the application.
3. **Submit the documents listed below to the school office. For your convenience, you may bring the documents on the day of your child's assessment appointment.**
  - \$70.00 application fee
  - Birth Certificate
  - Immunization Records (yellow card or print out from physician)
  - Baptismal Certificate (Catholic students, only)
  - First Communion Certificate (Catholic students entering Grade 3 and above)
  - The most current Report Card (**required for students applying for 1<sup>st</sup> - 8<sup>th</sup> grade**)

**After the assessment appointment, we will email you within a few days with the results. If your child is accepted for enrollment, an acceptance packet will be sent to you by mail. The acceptance packet will include the following items, if applicable.**

- Admission/Registration Requirements and New Student Pre-Registration Form
- Physician's Report - Child Care Centers, Pre-Admission Health Evaluation (Pre-Kindergarten)
- Report of Health Examination and TB Risk Assessment for School Entry (Kindergarten)
- Report of Health Examination and TB Risk Assessment for School Entry (1<sup>st</sup> Grade\*\*)
- Authorization to Release School Records (1<sup>st</sup> - 8<sup>th</sup> grade)  
*\*\*If this was done when child entered Kindergarten, previous school or parent must provide us with a copy otherwise this form will need to be completed again.*

## ADMISSION CRITERIA

**Acceptance is based on age requirement for the grade applied for and specific criteria of readiness and performance. Exceptions cannot be made on the age requirement.**

Priority is given to:

1. Families who currently have children enrolled at St. John the Baptist Catholic School.
2. Registered, supportive parishioners at St. John the Baptist Catholic Parish or St. Elizabeth's in Milpitas.
3. Children of other Catholic Parishes.
4. Non-Catholic Students. \*

\* Please note that Non-Catholic students who are accepted for admission must attend religion class and other religious activities of the school.

\*These priorities are guidelines only. The pastor and principal shall have broad discretionary authority in the application of these guidelines to specific situations.

St. John the Baptist School, a Catholic school in the Diocese of San Jose, mindful of its mission to be a witness to the love of Christ for all, admits students of any race, color and national and/or ethnic origin to all the rights, privileges and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national and/or ethnic origin, age, sex, or disability in the administration of educational policies, scholarship and loan programs, and athletic and other school administered programs. St. John the Baptist does not unlawfully discriminate against any applicant for employment on the basis of sex, age, disability, race, color and national and/or ethnic origin.

# School Wide Learning Expectations

Upon the completion of eighth grade, a St. John the Baptist School student will be:

1. A **person of faith** who:
  - Demonstrates “Christ-like” values of compassion, service, and prayer.
  - Actively participates in school and parish liturgies.
  - Is responsible and makes good choices.
  - Demonstrates a knowledge of Catholic doctrine and traditions.
  
2. A **life-long learner** who is:
  - Able to demonstrate mastery of basic skills.
  - Self-motivated and cooperative.
  - An effective communicator.
  - A critical thinker.
  - Able to use all learning tools effectively and responsibly.
  
3. A **socially and emotionally well-rounded individual** who:
  - Is a responsible citizen.
  - Helps and respects all of God's people and all living things.
  - Demonstrates leadership and self-esteem.
  - Has an understanding of his/her gifts and areas for growth.
  - Demonstrates self-discipline.
  - Shows a cheerful and polite attitude.
  
4. A **physically well-balanced individual** who:
  - Shows both teamwork and self-reliance.
  - Plays honestly and fairly.
  - Cares for and respects his or her body and is aware of health issues.
  - Recognizes the importance of and chooses nutritious food.
  - Regularly engages in healthy physical activity.

This is a “student- friendly” adaptation of the formal student learning expectations of St. John the Baptist Catholic School, which are found in the school handbook and posted in each classroom.

## Parent Commitment

We do have certain expectations of all parents. Since these expectations are binding on all parents, they are in effect a pre-requisite for acceptance and registration in the school. Expectations are:

- **Honor the Financial Agreement regarding tuition payments.**
- **Commit to St. John's Capital Fund Pledge. (This is tax deductible)**
- **Fulfill the Family Service Obligation** (perform service for the school).  
*Examples of family service jobs are: hot lunch/yard duty helper, fundraiser event helper, sports coach, etc. If unable to commit to an activity you have the option to payout by check or cash at registration or you may add the payout fee to your tuition payments.*
- **Fulfill the Family Fundraising Obligation** (raise money). *Several fundraising opportunities may be available during the school year to help raise these funds. Such as, Benefit Mobile App (e-gift cards) Scrip (Ocean Supermarket & Dennis Uniform gift cards), Walk-a-thon, Crab Feed, etc. The Fundraising Obligation balance is due in early May of each school year. There is also the option to payout by check or cash at registration or you may add the payout fee to your tuition payments.*
- **Attend Parent-Teacher Conference** (a 15-minute appointment with your child's teacher, held in October (weekdays) between the hours of 12:45-4:00 PM).
- **Attend Mandatory Parent Meetings such as; Back to School Night, PTG General Meeting, etc.**
- **Read the School Handbook upon receipt (August) and be knowledgeable of school policies.**
- **Read the School Bulletin on a regular basis (emailed twice a month on Friday).**
- **Complete the Online Mandatory Safe Environment Training (required by the Diocese of SJ). Website information will be given to you if your child is accepted for enrollment.**
- **Complete the Mandatory Fingerprinting – Cost: \$67 (required by the Diocese of SJ). Fingerprinting must be done by a specific company, company information and request for live scan form will be given to you during your registration appointment, normally in May.**

# Important Dates and Misc. Information

## IMPORTANT ADMISSIONS DATES

- November 3, 2018 - Begin Accepting Applications for the 2018-19 School Year
  - January 27, 2019 - Catholic School Week Mass and Open House 9 AM – 12:00 PM
  - February 18 - 22, 2019 - School Closed - Winter Break
  - April 19 - April 26, 2019 - School Closed - Easter Break
  - April 30, 2019 –Information Meeting for Parents of New Students for the 2019-20 School Year
  - May 13, 2019 –Registration Appointments for Parents of New Students for the 2019-20 School Year
  - (TBD) School Begins for Grades K – 8, usually the third week of August. Pre-K begins school one day later.
- \*Applications will be accepted on an ongoing basis\***

## SCHOOL SCHEDULE (KINDERGARTEN – 8<sup>th</sup> GRADE)

The first bell for school rings at 8:05 AM. All K – 8<sup>th</sup> grade students, line up in their respective grades for the morning prayers and flag salute. Recess is from 10:00-10:15 AM. The students have time for a snack and play. Lunch is from 12:00 PM until 12:30 PM for grades 5-8 and 12:15 PM until 12:55 PM for grades K-4. Dismissal is at 3:05 PM. Every Thursday is 12:30 PM dismissal for all grade K thru 8 students.

## EXTENDED DAY PROGRAM (KINDERGARTEN – 8<sup>th</sup> GRADE)

St. John's has an Extended Day Program on-site for grades K thru 8. It opens at 6:30 AM and closes at 6:00 PM. It is available every day when school is in session, except the last day of school in June. During holidays and vacation the Extended Care program is closed. Payments are due every two week.

## UNIFORMS

All students (Pre-K – 8<sup>th</sup> grade) wear uniforms on a daily basis. Our uniforms are purchased through Dennis Uniforms. The store location, cost sheet, and date of the on-campus sales event will be included with the New Student Information Packet.

## LUNCH

St. John's does not have cafeteria facilities; therefore, we ask that parents provide all snacks and lunches for their student. Hot Lunch is available Monday-Friday by Choicelunch for a separate fee, lunches must be pre-ordered and paid for online.

## TRANSPORTATION

St. John's does not have a bus or transportation program. Each parent is responsible for driving their student to and from school and sports activities. Parents may form carpools to facilitate transportation.

## TECHNOLOGY

School Library/Resource Center with automated circulation system, iPads, Mobile computer carts, multi-media projectors, and a STEM lab.

# School and Extra-Curricular Activities

## STUDENT ACTIVITIES

- Robotics Club for Grades K - 8
- After School Sports: Grades 5-8 League and Grades 1-4 “Junior Knights” Intramural
- School Choir
- Chess Club
- Student Council
- Yearbook
- Science Camp for Grade 6
- Retreats for Grades 7-8

## SERVICE ACTIVITIES

- Toy Drive
- Clothing and Food Drives
- Layette Project
- St. Jude Children’s Research Hospital
- St. Rita Orphanage in the Philippines



# Pre-Kindergarten

The Pre-K program is a five days a week program. Admission of eligible students is on a first come, first served basis. Due to California State licensing, each family is required to make an annual commitment to ensure certified caregivers are available. **\*\*See Tuition Sheet for Pre-K Tuition Rates.\*\***

## PRE-K ELIGIBILITY REQUIREMENTS

**Applicants must be 4 years old by September 1. They must also speak and understand English and be fully potty-trained, no exceptions can or will be made.**

## PROGRAM CHOICES

**Program A:** 8:05 AM to 12:05 PM, curriculum only

**Program B:** 8:05 AM - 3:05 PM, curriculum followed by 3 hours of extended care\*\*

**Program C:** 8:05 AM - 6:00 PM, curriculum followed by 6 hours of extended care\*\*

\*\*Extended Care: consists of group playtime, arts & crafts, snack & rest time, and organized games.

## PROGRAM CURRICULUM

- Our Pre-K program is activity based with an emphasis on learning at a developmentally appropriate pace. We direct the social, physical, psychological, and emotional development of each student to prepare them for Kindergarten. The daily schedule includes Religion, Math, Language Arts, sharing/show and tell, outdoor play, snack time, story time, music and movement, motor skills, and planned learning activities.
- Coloring, cutting, pasting, etc. help the students develop their fine motor skills while being introduced to letter names and sounds of the alphabet. Nursery rhymes and rhyming are used daily to build language skills. Various activities, games and puzzles are planned around numbers, shapes, and counting.
- Reading followed by class discussion helps the students understand the daily story and build their vocabulary. Public speaking and responsibility are encouraged through sharing, leading the class in songs and rhymes, being a classroom helper and performing at parish and school assemblies.
- Gross motor skills are developed daily. Students are given opportunities to run, jump, hop, skip, balance, and play with balls along with a weekly guided physical education program.
- Jesus is always in the classroom as a part of our everyday activities. Students are reminded that Jesus is in everyone's heart. They are taught to make the Sign of the Cross, pray the Hail Mary, Our Father, and the Glory Be, and participate in school Masses. We teach our students that they are children of God.

## SNACKS/LUNCH

Parents provide snack for their own student. Parents may either provide their student with lunch or pre-order lunch through Choicelunch. Program A students do not eat lunch at school but may still order from Choicelunch.

## UNIFORMS

Children wear the regular uniform of the school; school P.E. uniforms are required on P.E. day.

# Kindergarten

Lovingly known as "GOD'S PROJECT" where the seeds of learning are planted and nurtured in the garden of New Beginnings and Infinite Possibilities! Where, through a values-based curriculum, and a caring partnership between home and school, each "Special Child" grows in the knowledge of: Religion, Language Arts, and Mathematics, Science, Social Studies and Fine Arts. Kindergartners connect and apply what they learn. They develop competencies and creative skills in problem solving, communication, and management of time and resources that contribute to lifelong learning.

## **KINDERGARTEN ELIGIBILITY REQUIREMENTS**

**Applicants must be 5 years old by September 1. No exceptions can or will be made.**

### **RELIGION**

Students learn to identify God as a Creator who loves all people. Students reflect on their role in caring for God's creation. Kindergartners at St. John's School discuss and share how they thank God for all that they have been given. The students also recognize that prayer is talking with God. They learn about how the Holy Family is an example for all families, and that Mary is the Mother of God. Experiences in Mass and prayer services help the students to demonstrate reverence in Church. Kindergartners listen to and retell Bible stories. They learn some important words and actions of Jesus and focus on how a Kindergartener can follow Jesus' commandment to "love one another." Students in Kindergarten learn to recognize the needs of the poor, reflect on and demonstrate the importance of giving and sharing, and gain a deeper appreciation of different cultures.

### **LANGUAGE ARTS**

Students learn about letters, words, and sounds and apply this knowledge to begin reading sentences. They build comprehension skills by identifying the basic facts of stories. They begin writing short sentences and begin speaking in coherent sentences. They can retell familiar stories and predict what will happen in stories.

### **MATHEMATICS**

Students count, compare and classify objects by attribute; identify and extend patterns by shape, size or color; explore the concept of time using tools such as a calendar or clock; compare length, weight and capacity of objects; and describe geometric shapes such as circle, triangle, square, rectangle, cube, sphere and cone.

### **SCIENCE**

Students identify major structures of common plants and animals (for example, stems, leaves, arms, wings) as well as characteristics of mountains, rivers, oceans and deserts. They perform all kinds of investigations, such as sorting objects by one or more physical attribute. They learn to apply the scientific method to all forms of learning.

### **SOCIAL STUDIES**

Students are introduced to relationships, including how one event is connected to another and how geography affects events. They learn about historical figures, individual responsibility and the rules that govern society, the backgrounds of American citizens and the basics of local and national governments.

### **FINE ARTS**

Students create, perform and participate in visual arts. They apply artistic processes and skills, using a variety of media. Beginning skills in the use of tools and processes are demonstrated, such as the use of scissors, glue, and paper. They draw and paint pictures to express feelings and explore ideas, both real and imaginary. In music, students sing age-appropriate songs from memory. Through the playing of simple instruments and dance movements, they demonstrate awareness of beat, tempo and melody.