

# Become a Part of Our School Community

St. John the Baptist Catholic School provides a balanced curriculum for Transitional Kindergarten (TK) through Eighth grade. In addition, St. John the Baptist Catholic School is fully accredited by the Western Association of Schools and Colleges and the Western Catholic Educational Association. Grades K-8 employ a mix of rotational small group instruction in core subjects as well as adaptive educational applications in order to help all students learn on their best path and pace. Kindergarten - Fifth grade have teacher aides, thereby facilitating a lower student-teacher ratio, and fostering greater individualized instruction for students. Catholic values and the California Common Core Standards are the foundations upon which St. John's School develops its general curriculum. For more information please visit our website, [www.sjbs.org](http://www.sjbs.org).

## **OUR MISSION STATEMENT**

Saint John the Baptist Catholic School strives to be a faith-filled, family-oriented community which educates the whole child, fosters service, and cherishes diverse cultures in the Gospel spirit of love.

## **OUR PHILOSOPHY**

St. John the Baptist Catholic School nurtures and celebrates the growth of all our students. We champion this growth through an educational journey that helps students learn on a path and pace that is best for each. Families, school staff, parish and alumni work together to support the healthy spiritual, intellectual, emotional and physical development of each child. This growth is rooted in faith and advanced through a challenging 21st-century curriculum, varied co-curricular activities, and a strong service component. As a Catholic school community, we instill in our students the values and skills that will help them become life-long learners who are effective, aware, and compassionate contributors to our beautifully diverse world.

## **OUR HISTORY**

St. John the Baptist Catholic School has been educating students since 1987. Our school has a family atmosphere which benefits from a strong sense of community among our highly committed teachers and staff. The students are taught to care for each other and to develop a global consciousness as well, engaging in many opportunities to serve and help the school community and beyond. Our graduates' successes, both academically and as productive, Christian persons, prove that our school is a great place to learn.

## Tuition (2021-22)

There are 3 tuition payment options: (1) Pre-Pay, (2) Semester Basis, and (3) Monthly Payments (choice of a 9, 10, 11, or 12 months payment plan). All payments are **automatically** deducted from either your checking or savings account, we use a firm called FACTS Management.

### 2021-2022 TRANSITIONAL KINDERGARTEN - 8<sup>th</sup> GRADE TUITION

	<b>1 Child</b>	<b>2 Children</b>	<b>3 Children</b>	<b>4 Children</b>
<b>Catholic:</b>	\$11,800.00	\$21,745.00	\$29,600.00	TBD
<b>Non-Catholic:</b>	\$12,500.00	\$23,900.00	\$32,600.00	TBD

### FINANCIAL AID

**There are three main sources of financial aid available:**

**FACTS Grant and Aid and Guardian Angel Program (GAP)** provides tuition aid/scholarships based on financial need.

- Applications for the **FACTS Grant and Aid** are accepted throughout the year, and these become the basis for any tuition assistance.
- To be considered for the **Guardian Angel Program (GAP)** applications must be completed by **February 14, 2021**. (See GAP Information letter for more information)
- Apply online at: <https://online.factsmgt.com/signin/3F75J>

**The BASIC Fund** is a privately funded program which provides scholarships to thousands of students each year. Families become eligible for BASIC Fund scholarships if at least one child from the family will be entering grades Transitional Kindergarten (TK) – 8<sup>th</sup> in a private school for the first time. Scholarships are awarded on a first come, first served basis beginning in January until early March. Applications received after the March deadline will be placed on a waitlist and will be awarded periodically through the summer as funds become available. For more information visit their website: [www.basicfund.org](http://www.basicfund.org).

If at any time during the school year there are unexpected financial difficulties, please notify the Principal, Mr. Brazil. Arrangements can be made before your account becomes delinquent. We try to offer support and financial aid to those families who sincerely want a Catholic education for their child but find that financially, it is a hardship.

## Other Fees (2021-22)

<b>Application Fee</b> (Non-refundable, per student)	\$75.00
<b>Enrollment Fee</b> (Non-refundable, due at time of acceptance) (The enrollment fee will be applied to the first month's tuition payment)	\$500.00 per student

### PTG

**PTG Fee** \$50.00 (1 student), \$70.00 (2 students), \$90.00 (3 students), \$110.00 (4 students)

#### **Family Fundraising (TK - 8<sup>th</sup> Grade)**

1 Child Family	\$650.00
2 Child Family	\$850.00
3 Child Family	\$1,050.00
4 Child Family	\$1,250.00

#### **Family Service (TK - 8<sup>th</sup> Grade)**

\*\*To pay out of the program (not perform any service activities) \$800.00\*\*

### MISCELLANEOUS FEES

<b>Extended Day (TK-8<sup>th</sup> Grade)</b>	(Up to one hour) \$10.00
	(Flat rate applies if more than one hour) \$20.00
<b><u>Hot Lunch Program</u></b>	
<b>Choicelunch: Monday – Friday (optional)</b>	\$6.79 - \$8.09 each
<b>After School Sports (Grades 5-8) (optional)</b>	\$100.00 per student
<b>Yearbook (optional)</b>	\$50.00 per book

### CLASS FEES FOR 2020-21 (DUE MARCH 1)

**Class fees for the 2021 -22 school year will be announced in August/September 2021.**

<b>Kindergarten Graduation</b>	\$35.00
<b>First Communion (2<sup>nd</sup> grade)</b>	\$65.00
<b>6th Grade Science Camp</b>	\$395.00
<b>7th Grade Retreat</b>	\$175.00
<b>8th Grade Retreat</b>	\$190.00
<b>8th Grade Graduation</b>	\$215.00

# Application Process and Admission Criteria

## APPLICATION PROCESS

1. Complete the online application on our school website for the desired school year, [www.sjbs.org](http://www.sjbs.org).
2. Pay application fee.
3. Gather the required documents listed below to complete your child's application file. Information on how and when to submit these documents will be emailed to you after the online application has been submitted.
  - Birth Certificate
  - Immunization Record (yellow card or print out from physician)
  - Baptismal Certificate (Catholic students, only)
  - First Communion Certificate (Catholic students entering Grade 3 and above)
  - The most current Report Card or Progress Report (required for students applying for 1<sup>st</sup> - 8<sup>th</sup> grade)
4. After the submission and review of the online application, an appointment will be scheduled for the virtual grade level assessment (via Zoom).
5. Admission decision will be emailed to you within a week after the grade level assessment appointment. If your child is accepted for enrollment, an acceptance letter along with the Admission/Registration Requirements will be sent to you by email.
6. For students accepted for enrollment, the final step in the admissions process is registration. Our registration consists of completion of the online registration forms, tuition account set up, and family service sign up.

## ADMISSION CRITERIA

Acceptance is based on age requirement for the grade applied for and specific criteria of readiness and performance. Exceptions cannot be made on the age requirement.

Priority is given to:

1. Families who currently have children enrolled at St. John the Baptist Catholic School.
2. Registered, supportive parishioners at St. John the Baptist Catholic Parish or St. Elizabeth's in Milpitas.
3. Children of other Catholic Parishes.
4. Non-Catholic Students. \*

These priorities are guidelines only. The principal shall have broad discretionary authority in the application of these guidelines to specific situations.

\* Please note that Non-Catholic students who are accepted for admission are required to attend religion class and other religious activities of the school.

St. John the Baptist School, a Catholic school in the Diocese of San Jose, mindful of its mission to be a witness to the love of Christ for all, admits students of any race, color and national and/or ethnic origin to all the rights, privileges and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national and/or ethnic origin, age, sex, or disability in the administration of educational policies, scholarship and loan programs, and athletic and other school administered programs. St. John the Baptist does not unlawfully discriminate against any applicant for employment on the basis of sex, age, disability, race, color and national and/or ethnic origin.

# School Wide Learning Expectations

Upon the completion of eighth grade, a St. John the Baptist School student will be:

1. A **person of faith** who:
  - Demonstrates “Christ-like” values of compassion, service, and prayer.
  - Actively participates in school and parish liturgies.
  - Is responsible and makes good choices.
  - Demonstrates a knowledge of Catholic doctrine and traditions.
  
2. A **life-long learner** who is:
  - Able to demonstrate mastery of basic skills.
  - Self-motivated and cooperative.
  - An effective communicator.
  - A critical thinker.
  - Able to use all learning tools effectively and responsibly.
  
3. A **socially and emotionally well-rounded individual** who:
  - Is a responsible citizen.
  - Helps and respects all of God's people and all living things.
  - Demonstrates leadership and self-esteem.
  - Has an understanding of his/her gifts and areas for growth.
  - Demonstrates self-discipline.
  - Shows a cheerful and polite attitude.
  
4. A **physically well-balanced individual** who:
  - Shows both teamwork and self-reliance.
  - Plays honestly and fairly.
  - Cares for and respects his or her body and is aware of health issues.
  - Recognizes the importance of and chooses nutritious food.
  - Regularly engages in healthy physical activity

# Parent Commitment

We do have certain expectations of all parents. Since these expectations are binding on all parents, they are in effect a pre-requisite for acceptance and registration in the school. Expectations are:

- **Honor the Financial Agreement regarding tuition payments.**
- **Fulfill the Family Service Obligation (perform service for the school).**  
*Examples of family service jobs are: hot lunch/yard duty helper, fundraiser event helper, sports coach, etc. If unable to commit to an activity you have the option to payout by check or cash at registration or you may add the payout fee to your tuition payments.*
- **Fulfill the Family Fundraising Obligation (raise money).** *Several fundraising opportunities may be available during the school year to help raise these funds. Such as, Benefit Mobile App (e-gift cards) Scrip (Ocean Supermarket & Dennis Uniform gift cards), Walk-a-thon, Crab Feed, etc. The Fundraising Obligation balance is due in early May of each school year. There is also the option to payout by check or cash at registration or you may add the payout fee to your tuition payments.*
- **Attend Parent-Teacher Conference** (a 15-minute appointment with your child's teacher, held in October (weekdays) between the hours of 12:45-4:00 PM).
- **Attend Mandatory Parent Meetings such as; Back to School Night, PTG General Meeting, etc.**
- **Read the School Handbook upon receipt (August) and be knowledgeable of school policies.**
- **Register with Parentsquare, when invited, and read posts/messages on a regular basis.**
- **Create your Powerschool account, access information will be given out when school begins.**
- **Complete the Online Mandatory Safe Environment Training (required by the Diocese of SJ). Website information will be included in the acceptance packet**
- **Complete the Mandatory Fingerprinting – Cost: \$67 (required by the Diocese of SJ). Fingerprinting must be done by a specific company, company information and request for live scan form will be included in the acceptance packet.**

# Important Dates and Misc. Information

## IMPORTANT ADMISSIONS DATES

- January 2021 - Begin Accepting Applications for the 2021-22 School Year
- February 6, 2021 - Virtual Open Houses @ 2:00pm – 4:00pm
- February 15 - 19, 2021 - School Closed - Winter Break
- April 2 - 9, 2021 - School Closed - Easter Break
- August 18, 2021 – School Begins for TK- 8<sup>th</sup> Grades

## SCHOOL SCHEDULE (TRANSITIONAL KINDERGARTEN – 8<sup>th</sup> GRADE)

*We are currently on a modified schedule due to the pandemic but may return to the regular schedule below when conditions improve.*

The first bell for school rings at 8:05 AM. All K – 8<sup>th</sup> grade students, line up in their respective grades for the morning prayers and flag salute. Recess is from 10:00-10:15 AM. The students have time for a snack and play. Lunch is from 12:00 PM until 12:30 PM for grades 5-8 and 12:15 PM until 12:55 PM for grades K-4. Dismissal is at 3:05 PM, except for Thursday. Every Wednesday is 12:30 PM dismissal for all students.

## EXTENDED DAY PROGRAM (TRANSITIONAL KINDERGARTEN – 8<sup>th</sup> GRADE)

*The extended day program is currently unavailable due to the pandemic but will restart as soon as conditions improve.*

St. John's has an Extended Day Program on-site for grades TK thru 8. It opens at 6:30 AM and closes at 6:00 PM. It is available every day when school is in session, except the last day of school in June. During holidays and vacation the Extended Care program is closed. Payments are due every two week.

## UNIFORMS

All students wear uniforms daily. Our uniforms are purchased through Dennis Uniforms. The store location, cost sheet, and date of the online sales event will be included with the New Student Information Packet.

## LUNCH

*The hot lunch program is currently unavailable due to the pandemic but will restart as soon as conditions improve.*

St. John's does not have cafeteria facilities; therefore, we ask that parents provide all snacks and lunches for their student. Hot Lunch is available Monday-Friday by Choicelunch for a separate fee, lunches must be pre-ordered and paid for online.

## TRANSPORTATION

St. John's does not have a bus or transportation program. Each parent is responsible for driving their student to and from school and sports activities. Parents may form carpools to facilitate transportation.

## TECHNOLOGY

STEM lab, iPads, mobile computer carts, multi-media projectors in each classroom, and school library with automated circulation system. Effective educational apps used at all grade levels.

# School and Extra-Curricular Activities

## STUDENT ACTIVITIES

- Robotics Club for Grades K - 8
- After School Sports: Grades 5 - 8 League and Grades 1 - 4 “Junior Knights” Intramural
- School Choir
- Student Council
- Yearbook
- Science Camp for Grade 6
- Retreats for Grades 7 - 8

*\*Some activities are currently not available due to the pandemic but will restart as soon as conditions improve.*

## SERVICE ACTIVITIES

- Toy Drive
- Clothing and Food Drives
- Layette Project
- St. Jude Children’s Research Hospital
- St. Rita Orphanage in the Philippines

# Transitional Kindergarten (TK)

## TRANSITIONAL KINDERGARTEN (TK) ELIGIBILITY REQUIREMENTS

**Applicants must turn 4 years old by September 1 of the new school year. They must also speak and understand English and be fully potty-trained, no exceptions can be made.**

## PROGRAM HOURS

*We are currently on a modified schedule due to the pandemic but may return to the regular schedule below when conditions improve.*

Monday, Tuesday, Thursday, and Friday: 8:05 AM - 3:05 PM (Core instruction time, lunch, rest time, and activities). Wednesday (minimum day): 8:05 AM - 12:30 PM (Core instruction time).

## EXTENDED CARE

*The extended day program is currently unavailable due to the pandemic but will restart as soon as conditions improve.*

Monday, Tuesday, Thursday, and Friday: 6:30 AM until school begins and from 3:05 PM to 6:00 PM.

Wednesday (minimum day): 6:30 AM until school begins and from 12:30 PM to 6:00 PM.

## SNACKS/LUNCH

*The hot lunch program is currently unavailable due to the pandemic but will restart as soon as conditions improve.*

Parents provide snack and drinks for their own student. Parents may either provide their student with lunch or pre-order lunch through Choicelunch. Students do not eat lunch at school on Thursdays unless they go to extended care.

## UNIFORMS

Children wear the regular uniform of the school; school P.E. uniforms are required on P.E. days.

## PROGRAM CURRICULUM

Transitional Kindergarten (TK) in a private school is part of the Kindergarten program and is subject to all the same requirements of the K-8 school. The TK program follows an established, common curriculum that is aligned with the overall Kindergarten curriculum (as established by the State of California and the Diocese of San Jose). Children are introduced to the basic Kindergarten curriculum for reading and math in ways that are engaging as well as appropriate for the needs of each child. It emphasizes both social-emotional development and academic readiness and foundations.

# Kindergarten

Welcome to Kindergarten! Lovingly known as "GOD'S PROJECT" where the seeds of learning are planted and nurtured in the garden of New Beginnings and Infinite Possibilities! Where, through a values-based curriculum, and a caring partnership between home and school, each "Special Child" grows in the knowledge of: Religion, Language Arts, and Mathematics, Science, Social Studies and Fine Arts. Kindergartners connect and apply what they learn. They develop competencies and creative skills in problem solving, communication, and management of time and resources that contribute to lifelong learning.

## KINDERGARTEN ELIGIBILITY REQUIREMENTS

Applicants **must** be 5 years old by September 1 of the new school year. No exceptions can be made.

## RELIGION

Faith First is designed to help children take the first steps in building a foundation for future growth in faith. The program introduces and reinforces the timeless truths of our Catholic faith doctrine in age-appropriate lessons per grade level. The program encourages children to love and read Bible stories.

## STARFALL ENGLISH LANGUAGE ARTS

A research-based, effective, and Common Core aligned, this ELA program instills confidence and inspiration in children and integrates science and social studies. Children explore letters and sounds, word recognition, reading comprehension and fluency. Our phonics-based learn-to-read activities encourage free exploration and play within a sequentially organized framework.

## LANGUAGE ARTS APPS

Starfall online component, Lexia for reading skill development, and RAZ-Kids use for differentiation.

- **Science:** Starfall, Science Buddies, weekly use of the STEM Lab.
- **Social Studies:** Starfall, Students are introduced to the concept of Good Citizenship, used Studies Weekly

## STARFALL MATHEMATICS

Explore early algebraic concepts using numbers, shapes, and measurement tools while connecting mathematics to everyday scenarios and practical problem solving; research-based and standards-aligned. Math Apps: Starfall online component and ST Math

## KODABLE

Kindergarten pupils learn coding through the guidance and expertise of STEM Coordinator.

# Immunization Requirements

## PARENTS' GUIDE TO IMMUNIZATIONS REQUIRED FOR SCHOOL ENTRY



Starting July 1, 2019

### Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses**  
(4 doses OK if one was given on or after 4th birthday.  
3 doses OK if one was given on or after 7th birthday.)  
For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) — 4 doses**  
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B — 3 doses**  
(Not required for 7th grade entry)
- **Measles, Mumps, and Rubella (MMR) — 2 doses**  
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) — 2 doses**

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.

### Students Starting 7th Grade Need:

- **Tetanus, Diphtheria, Pertussis (Tdap) — 1 dose**  
(Whooping cough booster usually given at 11 years and up)
- **Varicella (Chickenpox) — 2 doses**  
(Usually given at ages 12 months and 4-6 years)

In addition, the TK/K-12 immunization requirements apply to 7th graders who:

- previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade
- are new admissions

### Records:

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child's Immunization Record as proof of immunization.



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# Guardian Angel Program Scholarships

Guardian Angel Program Scholarships are privately funded partial-tuition scholarships to families enrolling in a Catholic elementary school within the Diocese of San José helping them afford the cost of tuition. This program is intended as a helping hand for families enrolling their children at a Diocese of San José elementary school for the first time.

Our model of providing partial tuition scholarships to families is one of the simplest, most immediate and effective ways to educate children and empower families in their choice for a Catholic education. In the Diocese of San José, there are thousands of empty seats in our Catholic elementary schools – schools which lead to graduation rates of more than 99%. We can fill those seats.

Our mission is to welcome, serve and fully form *all children* who desire a Catholic education and to broaden the educational opportunities for families in and around Santa Clara County by helping them afford the cost of tuition at any Catholic elementary school of their choice within the Diocese of San José.

## Frequently Asked Questions

### Who qualifies for the Scholarships?

Scholarships are awarded to children who are entering a Catholic elementary school within the Diocese of San José for the first time in grades Transitional Kindergarten through fifth (TK-5<sup>th</sup>) grade, and whose families fall within the financial guidelines of the program. New GAP Scholarships are awarded as long as funding remains available.

### Can students apply to any Catholic elementary school?

Yes, as long as the Catholic elementary school is within the Diocese of San José, the school serves TK – 8<sup>th</sup> grades, and the child meets all admissions requirements of the school to which s/he applies.

### Which schools qualify?

All Catholic elementary schools of the Diocese of San José, serving TK – 5<sup>th</sup> grade children in Santa Clara and its surrounding counties, qualify to enroll children participating in the GAP Scholarship program.

### How much do the scholarships cover?

Scholarships cover \$2,500 annually per child enrolled in a Catholic elementary school in the Diocese of San José.

### What are the family's responsibilities?

Participating families shall work with the school principal, or his/her delegate, to determine the actual tuition rate for the 2021-2022 school year. Participating families are required to contribute a minimum of \$1,500 per child towards their child's education and are responsible for all costs not covered by the scholarship. Additionally, parents must agree to participate in their child's education through involvement with the school as set out by the school and by providing an encouraging and supportive environment.

### How do I apply, what are the document requirements, and what is the deadline?

Applications must be submitted through FACTS Grant & Aid, which includes uploading all relevant financial documents, such as 2019 1040 and 2020 W-2 and/or 1099. Deadline to submit the application for consideration of a GAP Scholarship is February 15, 2021.

### Are GAP Scholarships renewable and what are the requirements for renewal?

GAP Scholarships are renewable for as long as the child is continuously enrolled in a Catholic school within the Diocese of San José. Families must remain financially eligible according to the GAP's financial guidelines. Families must also be up-to-date in their

payments to the school in order to be able to renew their scholarship for the next school year.

### How do I renew a student's scholarship?

Families must complete a tuition assistance application through FACTS Grant & Aid, including the upload of all relevant financial documents, each year to be considered for renewal of their GAP Scholarship. Deadline to submit the application for consideration of a GAP Scholarship is February 15, 2021.

### Can a GAP Scholarship be combined with one granted by The BASIC Fund?

Because of our deep belief in serving all children and in an effort to support as many children choosing a Catholic education as possible, GAP Scholarships may not be combined with scholarships awarded by The BASIC Fund.